

State of Alabama
Personnel Department
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Continuous Announcement

PUBLIC HEALTH ENVIRONMENTAL MANAGER – 20655

Salary: \$52,663.20 - \$84,276.00
Announcement Date: April 20, 2005
Revised Date: September 1, 2008

JOB INFORMATION

The Public Health Environmental Manager is a permanent full-time position with the Alabama Department of Public Health (www.adph.org). Positions are located throughout the state. This is professional environmental health work in directing environmental health programs at the state or area level.

MINIMUM REQUIREMENTS

- Current Permanent status as a Public Health Environmental Supervisor
- Bachelor's degree from an accredited* four-year college or university with a minimum of 30 quarter hours or 20 semester hours of course work in biology, chemistry, environmental science, mathematics, or physical science
- Seven years of environmental health work in a public or private agency including two years of experience at the level of a Public Health Environmental Supervisor or above

ADDITIONAL REQUIREMENT

- **Applicants must attach a transcript or complete the form on the back of this announcement listing courses taken and credit hours earned.**

NOTE

The Alabama Department of Public Health requires documentation verifying possession of the degree prior to employment.

EXAMINATION

- **Promotional** to current state employees in the classifications identified above.
- **Experience Record Questionnaire** will comprise 95% of the applicant's final score for the promotional register, with the remaining 5% being based on the average of the applicant's service ratings for the last three years.

HOW TO APPLY

- Complete an Application for Examination Form available at www.personnel.alabama.gov, the above address, or any Alabama Career Center Office.
- Apply by mail or by fax. *Applications will be accepted until further notice.*

*Individuals currently on the register DO NOT need to reapply to remain eligible for employment.
Veteran's credits are NOT allowed on promotional examinations.*

THE STATE OF ALABAMA IS AN EQUAL OPPORTUNITY EMPLOYER

*Please refer to the back of this announcement for complete information on State Personnel's policy for accepting post-secondary and advanced degrees.

Promotional

Except for pretest information provided by State Personnel to all applicants, you should not directly or indirectly obtain information about examinations. If you do, the State Personnel Director may do several things. One, you may not be given an examination. Two, you may be disqualified after an examination. Three, your name may be removed from a register. Or four, your name may not be certified from the register. (Rules of the State Personnel Board, Chapter 670-x-9). According to the Code of Alabama, 36-26-47, a willful violation of exam security is a misdemeanor. Any person who is convicted of this type of misdemeanor will not get a state job. If they are officers or employees of the state, they will be required to forfeit their office or position for five years.

If you know of anyone who has violated this policy, you should contact the Examination Manager at the State Personnel Department.

COLLEGE COURSE WORK

BIOLOGY	CREDIT HOURS	
	QUARTER	SEMESTER

ENVIRONMENTAL SCIENCE	CREDIT HOURS	
	QUARTER	SEMESTER

CHEMISTRY	CREDIT HOURS	
	QUARTER	SEMESTER

PHYSICAL SCIENCE	CREDIT HOURS	
	QUARTER	SEMESTER

MATHEMATICS	CREDIT HOURS	
	QUARTER	SEMESTER

RELATED COURSE WORK	CREDIT HOURS	
	QUARTER	SEMESTER

State of Alabama Personnel Department

Policy on Accepting College Coursework, Post-Secondary and Advanced Degrees

- Specific college coursework required for a job, as well as Bachelor's, graduate, post graduate, and doctoral degrees will be accepted from the schools accredited by any of the six regional accreditation associations in the United States. These associations are listed below.
 - Southern Association of Colleges and Schools (SACS)
 - Middle States Association of Colleges and Schools (MSA)
 - Northwest Commission on Colleges and Universities (NWCCU)
 - North Central Association of Colleges and Schools – The Higher Learning Commission (NCA-HLC)
 - New England Association of Schools and Colleges – Commission on Institutions of Higher Education (NEASC-CIHE)
 - Western Association of Schools and Colleges – Accrediting Commission for Senior Colleges and Universities (WASC-ACSCU)
- Coursework or degrees from schools that have not been accredited by a regional accreditation association will be accepted if a regionally accredited school considers the coursework or degree to be an acceptable prerequisite for admission to an advanced degree program. For example, if a regionally accredited school accepts an applicant's bachelor's degree for admittance into a graduate degree program, State Personnel will accept the degree. In the case of required college coursework (but no degree requirement), State Personnel will accept the college coursework if a regionally accredited school accepts the coursework towards a post-secondary degree (e.g., a bachelor's degree). **This must be documented by a letter of acceptance from the regionally accredited school.** State Personnel will review such requests on a case-by-case basis.

Note: This policy is subject to change. Certain state agencies may have additional requirements.