

State of Alabama  
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[www.personnel.alabama.gov](http://www.personnel.alabama.gov)

Continuous Announcement

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## REHABILITATION SPECIALIST III – 50346

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**Salary:** \$50,119.20 - \$76,348.80

**Announcement Date:** December 6, 1995

**Revised Date:** April 21, 2010

### **JOB INFORMATION**

The Rehabilitation Specialist III is a permanent full-time position with the Alabama Department of Rehabilitation Services. Positions are primarily located in Montgomery. This is highly responsible and advanced rehabilitation work in coordinating statewide rehabilitation programs within the Department of Rehabilitation Services.

### **MINIMUM REQUIREMENTS**

- Current permanent status as a Rehabilitation Specialist II, Children's Rehabilitation Field Supervisor, or Vocational Rehabilitation Field Supervisor
- Master's degree from an accredited\* college or university in rehabilitation, psychology, counseling, human development, social work, nursing, or allied health occupations
- Five years of professional level experience providing independent living skills, special education, vocational rehabilitation, or medical rehabilitation services to individuals with disabilities. Two years of this experience must have included responsibility for planning and conducting organizational training programs, planning and conducting research, and assisting in the development of organizational programs in the specialty area. (Five years of experience in one of the following specialty areas may substitute for the required rehabilitation experience; Vocational rehabilitation, independent living, early intervention, nursing, social work, physical therapy, blindness/visual impairment, and deafness/hearing impairment.)

### **NOTES**

- Names of eligible persons on the employment register will be selectively certified to the employing agency by the specialty areas listed above.
- Overnight travel, extensive local travel in a personal automobile, and out of state travel are required for this position.

### **EXAMINATION**

- **Promotional** to current state employees in the classifications identified above
- A **Supplemental Questionnaire**, will comprise 60% of the applicant's final score for the promotional register, with the remaining 40% being based on the average of the applicant's service ratings for the last three years.

### **HOW TO APPLY**

- Complete an Application for Examination Form available at [www.personnel.alabama.gov](http://www.personnel.alabama.gov), the above address, or any Alabama Career Center Office.
- Apply by mail or by fax. *Applications will be accepted until further notice.*

*Veteran's credits are NOT allowed on promotional examinations.*

**THE STATE OF ALABAMA IS AN EQUAL OPPORTUNITY EMPLOYER**

\*Please refer to the back of this announcement for complete information on State Personnel's policy for accepting post-secondary and advanced degrees.

# Promotional

Except for pretest information provided by State Personnel to all applicants, you should not directly or indirectly obtain information about examinations. If you do, the State Personnel Director may do several things. One, you may not be given an examination. Two, you may be disqualified after an examination. Three, your name may be removed from a register. Or four, your name may not be certified from the register. (Rules of the State Personnel Board, Chapter 670-x-9). According to the Code of Alabama, 36-26-47, a willful violation of exam security is a misdemeanor. Any person who is convicted of this type of misdemeanor will not get a state job. If they are officers or employees of the state, they will be required to forfeit their office or position for five years.

If you know of anyone who has violated this policy, you should contact the Examination Manager at the State Personnel Department.

### **State of Alabama Personnel Department Policy on Accepting College Coursework, Post-Secondary and Advanced Degrees**

1. Specific college coursework required for a job, as well as Bachelor's, graduate, post graduate, and doctoral degrees will be accepted from the schools accredited by any of the six regional accreditation associations in the United States. These associations are listed below.

- Southern Association of Colleges and Schools (SACS)
- Middle States Association of Colleges and Schools (MSA)
- Northwest Commission on Colleges and Universities (NWCCU)
- North Central Association of Colleges and Schools – The Higher Learning Commission (NCA-HLC)
- New England Association of Schools and Colleges – Commission on Institutions of Higher Education (NEASC-CIHE)
- Western Association of Schools and Colleges – Accrediting Commission for Senior Colleges and Universities (WASC-ACSCU)

2. Coursework or degrees from schools that have not been accredited by a regional accreditation association will be accepted if a regionally accredited school considers the coursework or degree to be an acceptable prerequisite for admission to an advanced degree program. For example, if a regionally accredited school accepts an applicant's bachelor's degree for admittance into a graduate degree program, State Personnel will accept the degree. In the case of required college coursework (but no degree requirement), State Personnel will accept the college coursework if a regionally accredited school accepts the coursework towards a post-secondary degree (e.g., a bachelor's degree). **This must be documented by a letter of acceptance from the regionally accredited school.** State Personnel will review such requests on a case-by-case basis.

Note: This policy is subject to change. Certain state agencies may have additional requirements.