



ADMINISTRATIVE OFFICE OF COURTS  
300 Dexter Avenue  
Montgomery, Alabama 36104-3741  
(334) 954-5000

## **JOB ANNOUNCEMENT**

**May 29, 2026**

**IT MANAGER I (10586)  
“SECURITY MANAGER”  
\$86,359.20 – \$145,303.20**

**LOCATION: AOC - MONTGOMERY, AL**

### **POSITION OVERVIEW**

The Administrative Office of Courts (AOC) is currently accepting applications from qualified individuals for an **IT Manager I**. Applications for this position will be accepted until the close of business on **June 30, 2026, or until position in filled.**

**NOTE:** This is a confidential (at will) position, and the employee will be exempt from merit system rules and regulations relating to appointment, tenure, and appeal. Confidential employees are, however, entitled to retirement and all other fringe benefits available to merit system employees.

The IT Manger I is responsible for managing the IT Security Department and personnel. Overseeing the security implementation and solutions against cyber threats. Providing guidance and insights to the CISO and CIO regarding security policies. Managing the IT security budget and financials. Work is performed under the supervision of the CISO and IT Director. Travel is required.

### **TYPICAL DUTIES**

(Any one position may not include all of the duties listed, nor do the examples cover all of the duties which may be performed).

- Oversees the implementation of IT Security Solutions.
- Identify risks and threats and develop mitigation solutions.
- Research industry best practices, compliances, and laws.
- Create forecasts and budgets requirements.
- Performs required tasks set forth by the CISO and IT Director.
- Collaborate with other IT Departments to ensure network security.

### **REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES**

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- Must possess strong analytical skills.
- Ability to multitask.
- Must have great written and oral skills.
- Proficient with Palo Alto firewall solutions and products.
- Extensive knowledge in Azure security fundamentals and security solutions.
- Proficient with Azure Data Loss Prevention and Conditional Access Policies.
- Familiar with various firewalls and SD-WAN solutions.
- Familiar with Endpoint Protection Solutions.

## **QUALIFICATIONS**

Graduate from an accredited four-year college or university with a major in Information Security, cyber security, or related field. Minimum of 8 years' experience working in Cybersecurity and minimum of 2 years management experience. A valid State of Alabama driver's license is mandatory. Certified Information Systems Security Professional (CISSP) or Certified Information Security Manager (CISM) in addition to at least two other cyber-related certifications.

### **Policy on Accepting College Coursework, Post-Secondary and Advanced Degrees**

1. Specific college coursework required for a job, as well as, Bachelor's, graduate, postgraduate, and doctoral degrees will be accepted from the schools accredited by any of the six regional accreditation associations in the United States listed below:
  - Southern Association of Colleges and Schools (SACS)
  - Middle States Commission on Higher Education (MSCHE)
  - Northwest Commission on Colleges and Universities (NWCCU)
  - Higher Learning Commission (HLC)
  - New England Association of Schools and Colleges – Commission on Institutions of Higher Education (NEASC-CIHE)
  - Western Association of Schools and Colleges-Senior College and University Commission (WASC-SCUC)
2. Coursework or degrees from schools that have **not** been accredited by one of the above listed regional accreditation associations **may** be accepted if a regionally accredited school considers the coursework or degree to be an acceptable prerequisite for admission to an advance degree program. For example, if a regionally accredited school accepts an applicant's bachelor's degree for admittance into a graduate degree program, the Administrative Office of Courts' (AOC) Human Resources Division will accept the college coursework if a regional accredited school accepts the coursework towards a post-secondary degree (e.g., a bachelor's degree). **This must be documented by a letter of acceptance from the regionally accredited school.** The AOC Human Resources Division will review such requests on a case-by-case basis.

Note: This policy is subject to change. Other state agencies, and/or branches of government may have additional requirements.

\*The term "regionally accredited school" refers to an institution of higher education accredited by one of the above listed accreditation associations.

## **WORK LOCATION**

Administrative Office of Courts  
Montgomery, Alabama

## **BENEFITS**

Depending on job type, employees could be offered a competitive benefits package which includes health, dental, and life insurance, paid annual and sick leave, paid holidays, and a retirement program.

## **I-9**

Prior to your employment, you will be required to provide to your employer documentation of your identity and employment eligibility in order to comply with the Immigration Reform and Control Act of 1986.

## **E-VERIFY**

E-Verify is a web-based system that allows enrolled employers to confirm the eligibility of their employees to work in the United States. E-Verify employers verify the identity and employment eligibility of newly hired employees by electronically matching information given by employees on the Form I-9, Employment Eligibility Verification, against records available to the Social Security Administration (SSA) and the Department of Homeland Security (DHS).

## **BACKGROUND CHECK**

Employment may be conditional upon the potential employee passing a background check. Candidates will be asked to provide consent prior to the administration of background checks.

## **EQUAL EMPLOYMENT OPPORTUNITY**

Discrimination against any person in recruitment, examination, appointment, training, promotion, retention, discipline, or any other aspect of personnel administration because of political or religious opinions or affiliations or because of race, national origin, or any other non-merit factors is prohibited. Discrimination on the basis of age, sex, or physical disability is prohibited except where specific age, sex, or physical requirements constitute a bona fide occupational qualification necessary to proper and efficient administration.

## **REQUEST FOR ACCOMMODATION**

Under the Americans with Disabilities Act, it is the responsibility of the applicant with a disability to request accommodation which he/she requires in order to participate in the application or examination process. The AOC Human Resources Division reserves the right to require documentation of the need for accommodation under the ADA. In order to request accommodation in the application or testing process, contact the AOC Human Resources Division.

## **CONTACT INFORMATION**

It is your responsibility to provide accurate contact information (address, phone, email) so that we can contact you about jobs you are interested in.

## **HOW TO APPLY**

Qualified individuals should complete the Alabama Unified Judicial System's [Employment Application Form PERS 22 Rev. 10/19](#)

**RESUMES WILL NOT BE ACCEPTED AS A SUBSTITUTE FOR A COMPLETED APPLICATION FORM**

**PLEASE FORWARD ALL MATERIALS BY EMAIL TO:**

[Recruitment@alacourt.gov](mailto:Recruitment@alacourt.gov)

*Please include "IT Security Manager" in the Subject Line of the email*

**OR BY MAIL TO:**

ADMINISTRATIVE OFFICE OF COURTS (AOC)  
ATTN: HUMAN RESOURCES DIVISION (10586)  
300 DEXTER AVENUE  
MONTGOMERY, ALABAMA 36104-3741

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